



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



October 17, 2013

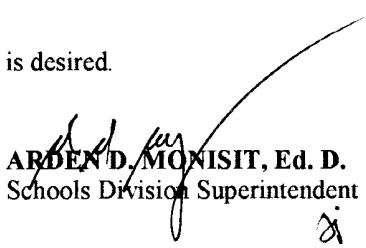
DIVISION MEMORANDUM

No. 633 s. 2013

**ONE-DAY CONFERENCE OF ALL COACHES IN ALL THE CULTURAL EVENTS
TO BE COMPETED IN THE 2013 CEBU PROVINCIAL SPORTS
AND CULTURAL FESTIVAL**

**To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools**

1. To ensure the smooth conduct of the Cultural Competitions in the forthcoming 2013 Cebu Provincial Sports and Cultural Festival, this office announces to the field the conduct of the One-Day Conference of all Coaches in all the Cultural Events on October 21, 2013 at the Division Office Conference Hall, Sudlon, Lahug, Cebu City from 8:00 a.m. To 5:00 p.m..
2. Pertinent matters relative to the conduct of the cultural competitions shall be discussed during the meeting.
3. All Point persons from the host Municipality (Argao) in-charge of the cultural events are required to attend the meeting.
4. This Memorandum shall serve as Authority to Travel for all the concerned participants.
5. Transportation and other incidental expenses incurred by the participants shall be chargeable against local school MOOE/SEF/PTA or any fund subject to their availability and the usual accounting and auditing rules and regulations while food for lunch and a.m. and p.m. snacks shall be charged against the Division Training Funds.
6. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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